

Regular

July 21, 2010

Mr. Rice called the July 21, 2010 regular meeting of the Eastern Local Board of Education to order at 6:30 p.m.

ROLL CALL: Mr. Will, present; Mr. Eichinger, present; Mr. Rice, present; Mrs. Taylor, present; Mr. Hall, present.

103-2010 AGENDA: Will moved to approve the ordering of the agenda.
Second by Taylor.

VOTE: Eichinger, yes; Hall, yes; Rice, yes; Taylor, yes; Will, yes.

104-2010 TREASURER'S REPORT BLANKET MOTION: Taylor moved to approve the following items:

MINUTES: Minutes of the June 23, 2010 regular meeting and July 6, 2010 special meeting of the Eastern Local Board of Education.

FINANCIAL REPORTS: Financial reports for the month of June as submitted.

Second by Will.

VOTE: Hall, yes; Rice, yes; Taylor, yes; Will, yes; Eichinger, yes.

105-2010 APPROPRIATION AMENDMENT: Eichinger moved to approve the following appropriation amendment to include federal fund appropriations and certify revenue to county auditor:

572.9320	\$47,900	Title I – Stimulus
516.9320	\$55,600	IDEA Part B Stimulus
572.9011	\$157,191.86	Title I
590.9011	\$54,109.71	Title II-A
533.9011	\$539.92	Title II-D
516.9011	\$176,827.36	IDEA Part B

Second by Will.

VOTE: Rice, yes; Taylor, yes; Will, yes; Eichinger, yes; Hall; abstain.

LEGISLATIVE LIAISON: Mr. Eichinger reported that Attorney General Richard Cordray announced there would be grant funding available for community projects.

SUPERINTENDENT'S REPORT:

Mr. Edwards, Superintendent, presented the following to the board of education: 1. Eastern High School has received a 21st Century Learning Grant. The grant will fund afterschool, interventions

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services and summer school. 2. The resolution on the agenda is for up to four days of professional development similar to the former waiver day program. 3. The fitness center is nearing completion. A concrete pad remains to be poured and will be completed when parking lot improvements are completed. 4. The HVAC system will be upgraded in the old junior high portion of Eastern High School. 5. All buses passed inspection, except three. The three were held to complete needed repairs and will be inspected in August.

PUBLIC PARTICIPATION:

Mr. Jake Zuspan approached the board for open enrollment consideration. Jake has attended Eastern Local School District since kindergarten. He would like to attend Eastern again. He had to leave Eastern mid-year and attended Vinton County. He has passed all parts of his OGT. While attending Vinton County he only missed two days with the exception of the time he was out of school due to surgery. He has also worked to get his grades up. Jake's mother, Darla, added he had matured considerably since leaving Eastern. He has an injury and will not be focusing on sports, but will focus on academics and attendance. Mr. Eichinger asked if she was willing to make the commitment that her son meet the expectations of the staff and building administration. Darla and her son are both willing to make the commitment.

Mrs. Linda Smith, ELEA President, addressed the board regarding ELEA's support for 20 extended service days for the high school guidance counselor. This is a position with high contact to the student population. The 10 days before would assure a smooth start of the school year and the 10 days after are time needed to wrap up student records. A new job description has been presented with duties and responsibilities identified for the 20 requested extended service days. Mrs. Smith, Mrs. Roush and Mr. Edwards have met and discussed the job description. Mr. Edwards did have some recommendations for changes.

106-2010 EXECUTIVE SESSION: Will moved to adjourn into executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, compensation of an employee, personnel.

Second by Eichinger.

VOTE: Taylor, yes; Will, yes; Eichinger, yes; Hall, yes; Rice, yes.

The board adjourned into executive session at 7:10 p.m. with the following attending: Board Members Rice, Eichinger, Hall, Taylor and Will. Mr. Edwards, Superintendent, and Mrs. Ritchie, Treasurer, attended the session at various times. The board reconvened into regular session at 8:49 p.m. with all members in attendance.

107-2010 EXTENDED SERVICE CONTRACTS: Hall moved to approve the following Extended Service Contracts for the 2010-2011 school year:

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Library Media Specialist, Chad Griffith – 10 days
High School Guidance Counselor, Sheryl Roush – 10 days

Second by Taylor.

VOTE: Will, yes; Eichinger, no; Hall, no; Rice, yes; Taylor, no.

Mr. Eichinger would like to see this time be awarded at 20 days.

108-2010 CLASSIFIED CONTRACTS – ONE YEAR: Taylor moved to approve the following one year contracts for educational aides pending the individuals meet the requirements for the positions:

Full-Time (Paid from Federal Title VI-B Funds) – Gwen Hall, Betsy Martindale
Part-Time (Paid from Federal ARRA Stimulus Funds) – Mary Beth Musser, Paula Buckley

Second by Will.

VOTE: Eichinger, yes; Hall, abstain; Rice, yes; Taylor, yes; Will, yes.

109-2010 CAFETERIA SUPERVISOR: Will moved to approve Mrs. Carolyn Ritchie as Cafeteria Supervisor for the 2010-2011 school year with compensation set as per negotiated agreement.
Second by Hall.

Mr. Eichinger has concern regarding the amount this individual is paid. Mr. Edwards commented the amount was established in the negotiated agreement.

VOTE: Hall, no; Rice, yes; Taylor, yes; Will, yes; Eichinger, no.

110-2010 DISTRICT CURRICULUM DIRECTOR: Taylor moved to approve Heather Wolfe to serve as District Curriculum Director for the 2010-2011 school year with compensation set at \$5,000.
Second by Will.

Mr. Eichinger asked how the compensation was determined and if the position was a supplemental. Is the position part-time or full-time and does the individual have enough teaching time. Mr. Edwards responded the position is not on the supplemental salary schedule in the negotiated agreement. It is a part-time position and the salary is a stipend. The ESC had previously provided supervisory curriculum services. The locals agreed to provide the services on their own effective the 2009-2010 school year. Mrs. Wolfe has done an outstanding job. Mr. Eichinger agreed Mrs. Wolfe had done an excellent job and it was his opinion curriculum should be a full-time position.

VOTE: Rice, yes; Taylor, yes; Will, yes; Eichinger, yes; Hall, yes.

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111-2010 SUMMER SCHOOL INSTRUCTOR: Hall moved to approve Christine Wilson to serve as elementary summer school instructor for the period of August 2nd through 13th with compensation of \$1,400.
Second by Taylor.

VOTE: Taylor, yes; Will, yes; Eichinger, yes; Hall, yes; Rice, yes.

112-2010 RESIGNATION: Will moved to approve the resignation of Bethen M. Bowen with the Eastern Local School District at the end of the 2009-2010 contract year.

VOTE: Taylor, yes; Will, yes; Eichinger, yes; Hall, yes; Rice, yes.

113-2010 EXTENDED SERVICE CONTRACTS: Eichinger moved to approve 20 extended service days for the 2010-2011 school year for High School Guidance, Sheryl Roush, and Library Media Specialist, Chad Griffith. An appropriate accountability of the job description in relationship to the 20 extended service days to be maintained by the Mr. Gheen, Mr Edwards and Mrs. Roush. The final job description as approved by Mr. Edwards. The amount of extended service days will be re-evaluated at the end of the school year.
Second by Will.

VOTE: Eichinger, yes; Hall, yes; Rice, abstain; Taylor, no; Will, yes.

114-2010 JOB DESCRIPTION/POSTING: Will moved to approve the job description and posting of position for the 21st Community Learning Center Grant Project Director as follows:

Position Title: Project Director, 21st Century Community Learning Center Grant

Reports To: High School Principal and/or Superintendent

Approved By: Eastern Local School District Board of Education, July 2010

SUMMARY: The Project Director oversees the administration and implementation of the 21st Century Community Learning Center Grant.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Other duties may be assigned.

- Supervises the Site Coordinator
- Ensures timely submission of reports
- Ensures personnel attend required training
- Coordinates the Community Advisory Group
- Promotes the mission of the After-School Program
- Meets with school principal and site coordinator to discuss After-School Program activities and progress
- Targets and recruits students and families for programming as outlined in the grant proposal and as recommended by the Community Advisory Group
- Reports to superintendent on After-School Program progress

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SUPERVISORY RESPONSIBILITIES: Site Coordinator and any assigned staff.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE: Minimum requirement - Bachelors Degree in Education or equivalent experience(s) and supervisory experience. Preferred requirement – Masters Degree in Education or equivalent, supervisory experience and School Administration certification.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of community members or employees.

TECHNOLOGY SKILLS: Ability to use technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleges, parents, and the community; and conduct research/solve problems.

REASONING ABILITY: Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

OTHER SKILLS and ABILITIES: Working knowledge of the school program and how the After-School Program is designed by the 21st Century Grant. Ability to establish and maintain effective working relationships with principal, site coordinator, students, staff and community. Ability to perform duties with awareness of all district requirements and Board of Education policies.

Second by Hall.

VOTE: Hall, yes; Rice, yes; Taylor, yes; Will, yes; Eichinger, yes.

115-2010 **POSITION POSTING:** Taylor moved to approve the posting of an educational aide for the Elementary Summer School not to exceed a total of 60 hours. The position will be filled contingent upon number of participants in the program.

Second by Eichinger.

VOTE: Rice, yes; Taylor, yes; Will, no; Eichinger, yes; Hall, abstain.

116-2010 **POSITION POSTING:** Will moved to approve the posting of a bus driver for the Elementary and Middle School Summer School Program not to exceed a total of 40 hours.

Second by Eichinger.

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VOTE: Taylor, yes; Will, yes; Eichinger, yes; Hall, yes; Rice, yes.

117-2010 HANDBOOK – ELEMENTARY: Taylor moved to approve the Eastern Elementary handbook as submitted by Principal Jody Howard.
Second by Eichinger.

VOTE: Will, no; Eichinger, yes; Hall, yes; Rice, yes; Taylor, yes.

118-2010 QUOTES: Will moved to approve quotes for tires, tubes, petroleum products, gasoline, diesel fuel, fuel oil, bakery and dairy products as follows:

Tires/Tubes	Malone Warehouse Tire, Inc.
Petroleum Products	Englefield Oil Company
Bakery Products	Nickles Bakery, Inc.
Dairy Products	United Dairy

Second by Hall.

VOTE: Eichinger, yes; Hall, yes; Rice, yes; Taylor, yes; Will, yes.

119-2010 PARTICIPATION IN STATE AND FEDERAL GRANTS: Taylor moved to approve the Eastern Local School District participation in state and federal grants as determined appropriate by the superintendent and treasurer.
Second by Eichinger.

VOTE: Hall, yes; Rice, yes; Taylor, yes; Will, yes; Eichinger, yes.

120-2010 AGREEMENT-SEOVEC: Will moved to approve an agreement with SEOVEC to provide district software services during the 2010-2011 school year at an estimated cost of \$14,500.
Second by Taylor.

VOTE: Rice, yes; Taylor, yes; Will, yes; Eichinger, yes; Hall, yes.

121-2010 AGREEMENT – J.L. UHRIG AND ASSOCIATES, INC. – Eichinger moved to approve an agreement with J.L. Uhrig and Associates, Inc. to provide technical guidance, and review in compiling the GAAP basis annual financial reports for the year ended June 30, 2010. Cost will be actual hours worked on the engagement not to exceed \$7,100.
Second by Will.

VOTE: Taylor, yes; Will, yes; Eichinger, yes; Hall, yes; Rice, yes.

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122-2010 OSBA DELEGATE: Rice moved to nominate Mrs. Taylor as delegate to the 2010 OSBA Annual Business Meeting and Mr. Rice as alternate.
Second by Hall.

VOTE: Will, yes; Eichinger, yes; Hall, yes; Rice, yes; Taylor, no.

123-2010 OPEN ENROLLMENT: Will moved to approve Kelsey Williams, grade 12 district of residency Federal Hocking, for open enrollment into the district for the 2010-2011 school year.
Second by Taylor.

VOTE: Eichinger, yes; Hall, yes; Rice, yes; Taylor, yes; Will, yes.

124-2010 FOREIGN EXCHANGE STUDENT: Hall moved to approve foreign exchange student Nino Lomidze from the Republic of Georgia. Ms. Lomidze will be hosted by Mr. and Mrs. Bill Quickel.
Second by Will.

VOTE: Hall, yes; Rice, yes; Taylor, yes; Will, yes; Eichinger, yes.

125-2010 RESOLUTION OF SUPPORT: Taylor moved to approve the following resolution of support for application by the district for an Ohio School/District Operational Waiver:
The board of education supports the application to request a waiver of the minimum school year requirements for the purposes of implementing a professional development program for up to four days.
Second by Hall.

VOTE: Rice, yes; Taylor, yes; Will, yes; Eichinger, yes; Hall, yes.

126-2010 MEETING DATE AND TIME: Eichinger moved to set a work session of the Eastern Local Board of Education for Monday, August 16, 2010 in the Eastern Library Conference Room at 6:00 p.m. with the regular meeting to begin at 7:30 p.m.
Second by Hall.

VOTE: Taylor, yes; Will, yes; Eichinger, yes; Hall, yes; Rice, yes.

127-2010 ADJOURNMENT: Will moved to adjourn the meeting and Taylor seconded the motion.

VOTE: Will, no; Eichinger, yes; Hall, yes; Rice, yes; Taylor, yes.

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President

Treasurer