



The Eastern Local School District offers a tool for parents called Parent Portal. The Parent Portal has replaced the Parent Assistant Module that was used for parents/guardians to view student grade progress on line.

If you would like access to the Parent Portal for your child/children please complete the information sheet below and return it to the school so an account can be created for you. A new account must be set up even if you had a Parent Assistant Module account and accounts will not be created by phone.

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

*IF ADDITIONAL SPACE IS NEEDED PLEASE USE THE BACK*

PLEASE LIST PARENT/LEGAL GUARDIANS THAT LIVE IN THE SAME HOUSEHOLD AS THE STUDENTS LISTED ABOVE HERE

Parent/Legal Guardian \_\_\_\_\_ Cell \_\_\_\_\_

Mother  Father  Legal Guardian

Parent/Legal Guardian \_\_\_\_\_ Cell \_\_\_\_\_

Mother  Father  Legal Guardian

Household physical address \_\_\_\_\_  
\_\_\_\_\_

Household mailing address (IF DIFFERENT) \_\_\_\_\_  
\_\_\_\_\_

Primary residence phone \_\_\_\_\_  (please check if this is a cell phone)

\*Noncustodial Parent Information

Parent Name \_\_\_\_\_ Cell \_\_\_\_\_

Mother

Father

Parent Portal Access Requested

Physical address \_\_\_\_\_

\_\_\_\_\_

Mailing address (IF DIFFERENT) \_\_\_\_\_

\_\_\_\_\_

Residence phone \_\_\_\_\_

(please check if this is a cell phone)

Please send Portal access code and information to the Parent/Legal Guardian by: (select one)

email (list full address) \_\_\_\_\_

\_\_\_\_\_

Please send noncustodial parent Portal access code and information by: (select one)

email (list full address) \_\_\_\_\_

\_\_\_\_\_

Log in and basic use instructions will be sent with the access code.

\_\_\_\_\_

Signature of Parent/Legal Guardian

\_\_\_\_\_

Date

\* The Eastern Local School District complies with Ohio Revised Code 3109.051(H)(1) and 3319.32(5)(a) in regards to noncustodial parent access to student records. Please be sure the latest custody documents are on file in your child's building of attendance.

**Only one application is needed per household.**