

To Create your Infinite Campus Parent Portal Account:

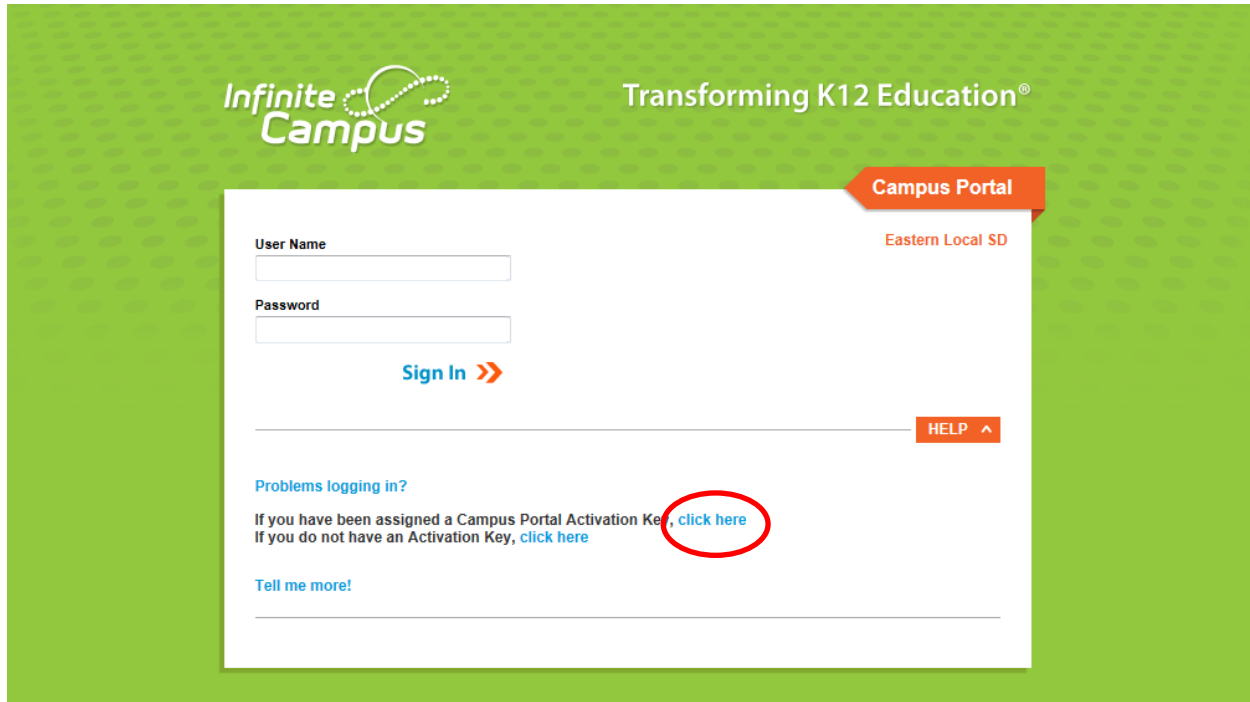
1. Go to the district web site: www.easternlocal.com
2. Scroll to the bottom left side of the district main page
3. Click on the Infinite Campus – Campus Portal Login icon



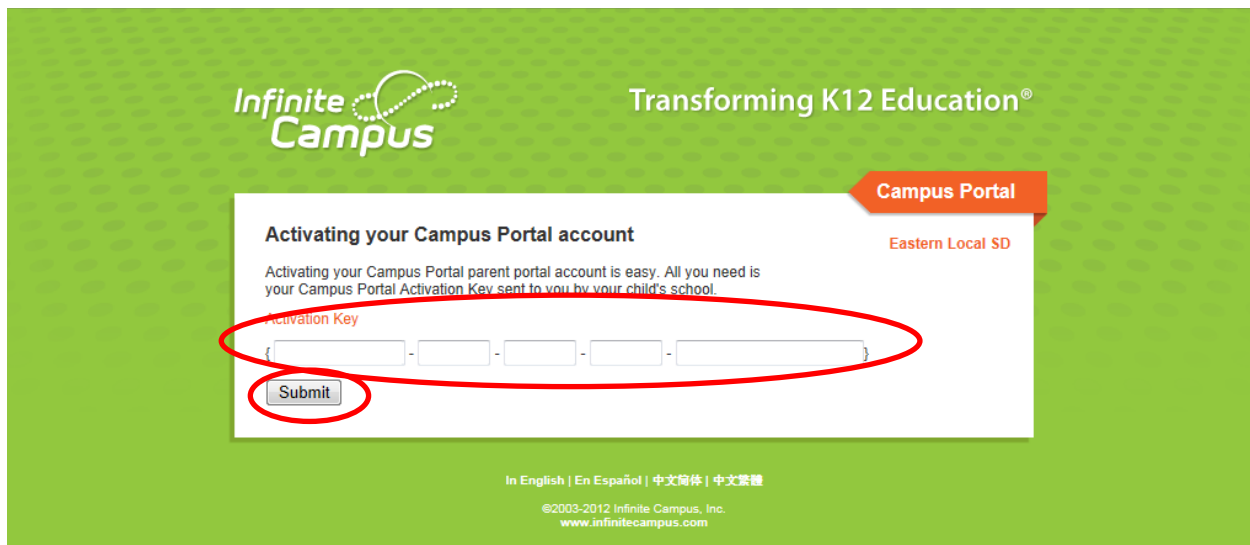
4. Click on the help button

A screenshot of the Infinite Campus login page. The background is green with a white grid pattern. At the top left is the "Infinite Campus" logo. At the top right is the text "Transforming K12 Education®". In the center is a white login form with "User Name" and "Password" fields, a "Sign In >>" button, and a "HELP" button with a dropdown arrow circled in red. The "Campus Portal" header is in the top right of the form, and "Eastern Local SD" is displayed below it. At the bottom of the page, there is a footer with language options: "In English | En Español | 中文简体 | 中文繁體", copyright information: "©2003-2012 Infinite Campus, Inc.", and the website: "www.infinitecampus.com".

- Click on the [click here](#) beside the statement If you have been assigned a Campus Portal Activation Key, click here



- Enter the code from your Welcome to Parent Portal letter exactly as printed on the letter. An activation key was provided for each parent/guardian listed on the account application. Then click Submit



7. Enter a User Name and Password that you will remember. As you enter the password the % indicator beside the password box will show the strength of your password. To create a stronger password you should use a combination of upper case and lower case letters, numbers and symbols. The password must then be entered a second time in the Verify Password box exactly as it was entered in the Password box above.
Click Create Account

Infinite Campus Transforming K12 Education®

Campus Portal
Eastern Local SD

Campus Portal account creation successful!

Welcome [redacted] you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.

User Name

Password
 0%

Verify Password

Create Account

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The following information box will appear to confirm that your account has been created. You are now ready to log in to the Parent Portal.

Infinite Campus Transforming K12 Education®

Campus Portal
Eastern Local SD

Campus Portal account creation

Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page.

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Logging in to Parent Portal (after your account has been set up following the steps above)

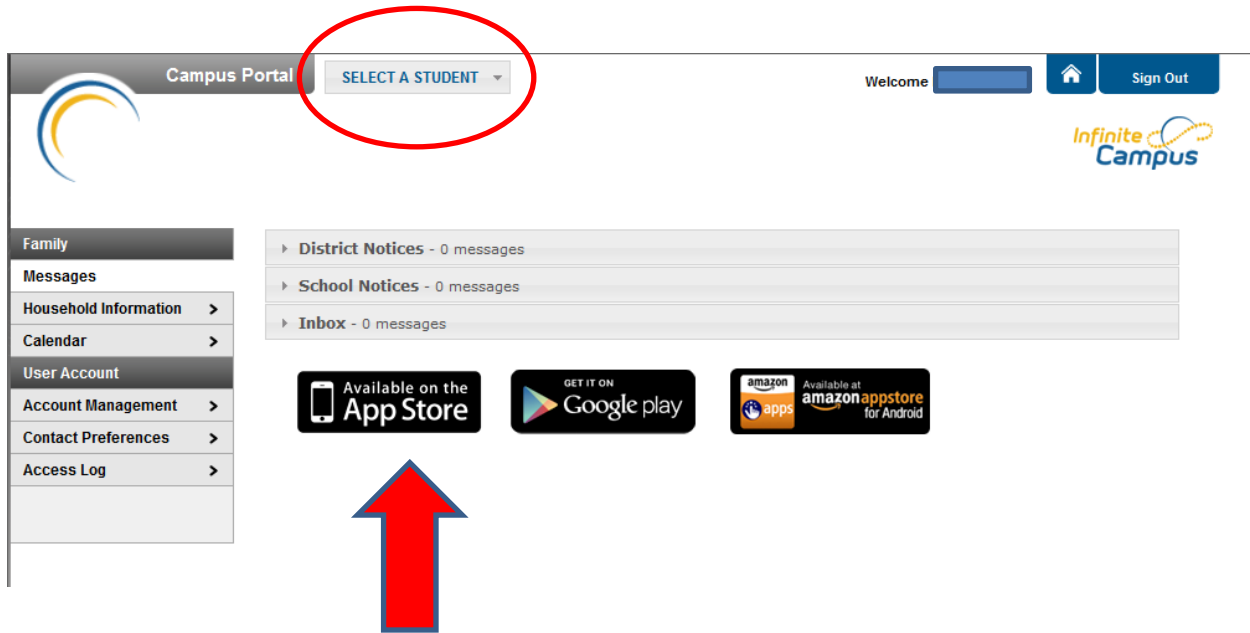
1. Go to the district web site: www.easternlocal.com
2. Scroll to the bottom left side of the district main page
3. Click on the Infinite Campus – Campus Portal Login icon



The following box will appear – enter your user name and password exactly as you entered it in the set up. Then click [Sign In](#)

A screenshot of the Infinite Campus login page. The background is green with a pattern of small white dots. At the top left is the "Infinite Campus" logo. At the top right is the text "Transforming K12 Education®". In the center is a white login box. Inside the box, there are two input fields: "User Name" and "Password". A red oval highlights both input fields. Below the "Password" field is a blue "Sign In" button with a red double arrow. To the right of the login box, there is a red tab labeled "Campus Portal" and the text "Eastern Local SD". At the bottom right of the login box is a red "HELP" button with a dropdown arrow. At the bottom of the page, there is a line of text: "In English | En Español | 中文简体 | 中文繁體" followed by "©2003-2012 Infinite Campus, Inc. www.infinitecampus.com".

A successful log in will produce the following page. Each student that you have Portal access for will show up in the drop down at [SELECT A STUDENT](#). Selecting a student will give you options to view their schedule, grades, attendance and demographic information on file. Selecting the schedule will also allow you to view grades and assignments by clicking on the grade book icon beside the course name.



By clicking this icon you will be taken through steps to add an App for your phone or tablet. There is an activation code given when you click this icon that you will need to reenter to add your student access to the App.

When you are finished with your session please click the Sign Out button at the top of the screen.

Please call or email if you have additional questions or if there are problems with the set up or content of your account.

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