INTRODUCTION

The Eastern Local School District has created this plan after careful consideration and placing the health and safety of our students and staff as the top priority.

The ELSD planning committee carefully reviewed guidelines as established by the Centers for Disease Control as well as the ReSet and ReStart Guidance Document as published by Ohio Governor DeWine in conjunction with the Ohio Departments of Education and Health.

Ideally, the overall plan is designed to eventually get students back to as much of a traditional school setting as possible – full face-to-face instruction for five days per week. The planning committee utilized household and staff survey results in preparing solutions to starting our 2020-21 school year.

The ELSD, in conjunction with the Meigs County Health Department, will monitor the Ohio Public Health Advisory System to determine a course of action for continued instruction. For the first grading period, the ELSD will conduct instruction in a blended model of instruction – two cohorts of students attending two (2) days of face-to-face instruction each with three (3) remote learning days each. At the conclusion of the first grading period, a determination will be made for the instructional model based upon the following for Meigs County:

- Yellow/Orange – All students will be attending face-to-face instruction for four (4) days each week with one (1) remote learning day.
- Red – Blended Learning Plan – two (2) cohorts of students attending two (2) days of face-to-face instruction along with three (3) remote learning days
- Purple – Full remote learning instructional model

To avoid as much disruption to the learning process as possible, any change in delivery method will be for a minimum of two-week period of time.

During the first semester of the 2020-21 school year, this plan will continue to be reviewed and amended as needed to provide the best educational experience for all of our students. As guidance changes, exploration will be made to determine ways of getting students back to a five (5) day face-to-face instructional model.

First Grading Period Model (unless advisory system moves to Purple for fully remote learning plan, or as directed by Governor DeWine or State Health Officials):

Students will be divided into two learning cohorts for face to face instruction to ensure that 6 feet of social distancing can be maintained in all classrooms to the greatest extent possible. Cohort A will attend two days per week and Cohort B will attend two days per week. All students will have three (3) remote learning days and teachers will have one (1) full remote planning day. Since parents may opt for a Full Remote Learning Plan this day will allow teachers to equitably serve those students as well. All staff will be expected to report to their regularly assigned locations/classrooms unless otherwise directed/ordered by our state and local leaders.
Other considerations of the committee revolved around transporting our students, food service requirements, sanitizing of each of our rooms/buildings, facial covering policies, etc.

Regardless of the finalized plan, parents will have the option of enrolling their child(ren) in a remote learning option. This option will afford those families with concerns of sending their child(ren) back to face-to-face due to the uncertainties resulting from COVID-19.

As written, this plan has to be flexible in nature to allow district officials to react to current conditions and recommendations of the Meigs County Health Department, the Ohio Department of Health and orders set forth by Governor DeWine, sometimes with little advanced notice. This plan provides the flexibility for the ELSD to consider face-to-face or fully remote instruction as the guidance and conditions allow or restrict.

SCHOOL CALENDAR

- The first day for students will be changed to Tuesday, September 8, 2020.
- ELSD staff will still report on Monday, August 24, 2020 to allow for additional training and preparation for the 2020-21 school year.
- The remainder of the 2020-21 calendar will remain unchanged at this point in time.
- Field trips are suspended until further notice.

STUDENTS, STAFF AND VISITOR SAFETY PRECAUTIONS

- Parents and visitors will be asked to call the respective school office to discuss their needs with the school administrative assistant.
- Parents picking up their children during the school day will be asked to remain outside the building or in their vehicles. Their child will brought to them by a school employee.
- Essential visitors entering the building will be asked to complete a self-assessment of their health and will have their temperature taken upon arrival.
- All parents and essential visitors will be required to wear a mask.

HEALTH PROTOCOLS

- Daily Screenings - Students will have their temperature taken upon arriving at school each day before being admitted to their classroom. There will also be spot checks during the day.
- Personal Protective Equipment (PPE) - Each child will be provided a cloth mask which must be worn when student is in the presence of other individuals. The cloth mask is to be laundered by the parent for proper disinfection at the end of each day. If the mask is
not laundered or if the student does not return with the mask, he/she will be provided a disposable mask for that day.

- **Illness at school** - There will be three separate medical areas to for respective medical purposes. A Primary clinic will deal with non-infectious illnesses, injuries, and daily medication administration. A Containment Clinic for infectious illnesses and an Isolation Room for students who present with any COVID-19 related symptoms. If a student becomes ill at school, he/she will be either sent to the Primary Clinic or the Containment Clinic to be evaluated, depending upon their presenting symptoms. Students presenting with any COVID-19 related symptoms will be sent to the Isolation Room where the student will be under adult observation at all times. The parent will be called and the child must be picked up by a parent/guardian. The child will be brought to the parent/guardian at an outside door.

- **Return to School After Illness:**
  - See Appendix A

- **Environmental Sanitation** - frequent handwashing and hand sanitizing schedules & stations will be available to students and use will be required. Frequently touched surfaces will be regularly sanitized.

- **Hydration** - Students will not be permitted to use the water fountains and will be able to have water bottles in class. Please send your child with a personally identified water bottle.

### FACIAL COVERINGS/MASKS

- The following facial covering/mask policy is dependent upon the ability to maintain a recommended 6’ of social distancing space (when unable to meet these guidelines, facial covering and/or mask will be required):

- The CDC recommends wearing face masks when people go out in public. The Eastern Local School District will follow this recommendation for the health, safety, and welfare of all persons on campus.

- All students in grade PK-12 will wear a mask, or other approved face-covering when on the bus, in hallways, and in common areas, and in any situation where social distancing cannot be maintained.

- Students in grades PK-2 will wear masks on the bus, in the hallways, and in common areas, or when directed by a faculty or staff member,

- Students in grades 3-12 will wear a mask when changing classes, in the hallways, in common areas, and in the classroom when physical distancing cannot be maintained. Faculty/staff may also designate other times if necessary to promote safety.

- Staff will be required to wear a mask when entering or leaving the building, in common areas and when physical distancing is not possible in the classroom.
• Additionally, to maintain safety for staff and students, there may be other instances where students will be asked to wear a mask under the direction of faculty and staff.
• A mask exemption will only be granted in instances under the guidance of a physician, or under the direction of an IAT/IEP team. If a traditional face mask is not an option, face shields or other alternative solutions would be explored.

FACILITIES CLEANING AND SUPPLIES

• Facilities will be deep cleaned prior to the start of the school year.
• High touch areas will be cleaned and sanitized throughout the day by custodial employees.
• All workspaces will be cleaned/sanitized at the end of each use/day.
• All common areas will be cleaned/sanitized at the end of each use/day and between each group of students.
• The ELSD has an adequate supply of hand washing soap, paper towels, and hand sanitizer. Hand sanitizer will be available at each designated entry way, all classrooms, all school buses, cafeterias, and throughout the school buildings.
• The ELSD has purchased a cloth facial covering for each student and employee.
• Appropriate personal protective equipment has been acquired for our custodians, school nurse and other personnel as needed.
• Touchless thermometers are on hand for onsite temperature screenings of all students and school employees.

TRANSPORTATION

• Parents will complete a transportation form for each student regardless of form of transportation utilized – bus rider, parent drop off/pick up, student driver.
• There will be one bus stop for each bus rider.
• Parents must be visible for the bus driver to see both in the morning and the afternoon for Grades PK-4.
• Students riding the bus will be assigned a seat.

• Masks will be required while riding buses.
• Students from same household will sit together.
• Assign an educational aide/monitor to each bus for only the morning bus routes for at least the first two weeks of school to take student temperatures and do symptom assessments as well as to assist with mask wearing requirements and assigned seating arrangements.
• Group bus stops will still be available – parents will be responsible for student behavior at bus stop.
• Dismissal and boarding of buses will be staggered to provide for social distancing and provide for less congregation of students.
• All school transportation personnel will be required to wear facial shield and masks.
• Buses will be sanitized after each route.

ARRIVAL AND DISMISSAL

• Students will be staggered upon entry each morning and will be instructed to go directly to their classrooms. There will be different points designated for K-4 students, 5-8 students and 9-12 students.
• At the end of the day, a staggered approach to dismissal will occur allowing limited numbers of students being dismissed at the same time – either to buses or for parent pick up.
• Following dismissal, all classrooms will be sanitized and surfaces wiped down thoroughly.

SIGNAGE

• Signage will be placed throughout the offices and school buildings indicating important reminders and information regarding COVID-19.

RESTROOM USAGE DURING SCHOOL DAY

• The maximum capacity of each restroom will be posted outside the area. When at full capacity, students must wait outside the restroom until someone exits. If applicable, every other stall will be made available for use while the others will be closed. Hand washing signs will be posted above sinks as a reminder to everyone to wash their hands.
• Restrooms will be cleaned and sanitized throughout the school day and every evening.

FOOD SERVICE – BREAKFAST AND LUNCH

• Grab and Go breakfast – Breakfast eaten in individual classrooms.
• High School Lunch – Social distancing in lunch lines with lunches consumed in the classroom or socially distance in the cafeteria.
• Elementary/Middle School Lunch – Grab and Go Lunch consumed in a socially distanced cafeteria.
• Any remote learning days, delivery of lunches to designated locations in our communities for pick up.
CLASSROOM STRUCTURE/ARRANGEMENTS

- Teachers will engage in Professional Development to ensure fidelity in online instruction (for both the Blended and Fully Remote Models of Instruction). As opposed to the spring COVID-19 shutdown of schools. Teachers will be trained to progress instruction for students, provide asynchronous and synchronous learning opportunities, and maximize their capacity to support students and to lessen the burden on families.

- Kindergarten (KG) – Sixth (6th) grades will be self-contained classrooms with teachers rotating as needed with Grades 7 – 8 doing the same, in most cases – an exception may be science lab classes, etc.

- Grades 9 -12 will be switching classes and teachers – sanitizing will occur after each class vacates a classroom and before the next group of students arrive.

- Grouping of students in a Blended Model of Instruction will allow families to be in the same cohort of students and attend on the same days of the week.

- Students will be expected to travel on the right side of each hallway.

- Administration will develop a locker schedule in both the middle and high schools.

- Each classroom will contain hand sanitizer for student and staff use.

- Students will be expected to use hand sanitizer when entering a classroom.

- Plexiglas dividers will be used for small group instruction: intervention classes, OT/PT, small reading groups, school psychologist meetings, etc.

- Desks will be color coded for different student cohorts.

- Students will have assigned seating in each classroom as well as in the cafeteria. Teachers and cafeteria supervisors/monitors will maintain the seating chart(s).

- Outside areas may be utilized for instructional purposes when possible.

- The playground will be organized by play zones with students allowed to play within the assigned zone with restricted use of shared playground toys. Playground equipment will be sanitized as often as feasible.

- Students with academic IEP or 504 will be offered four (4) days of in-person instruction.

- Until further notice, only essential staff and visitors will be permitted in our school buildings.

- All essential school meetings will be virtual or via phone unless parent requests an in-person meeting – the number of attendees may be limited for in-person meetings.

- All teachers will maintain a Google Classroom for the Blended Learning cohorts and for any child that is enrolled in the Full Remote option. Any external tools will be made accessible through your child’s Google Classroom in efforts to minimize the number of platforms families must navigate. Families opting for the Full Remote learning option will be instructed by Eastern Local School District teachers.

- In cases where a child lacks adequate internet connectivity, the district will work with these families to ensure access or provide instruction by way of learning packets or offline activities.

- Each student who needs a technological device will be assigned one by the district (Chromebook).
STAFF TRAINING

- All staff will be trained by our school nurse on how to appropriately handle and wear personal protective equipment.
- All staff will be trained by our school nurse on hand washing techniques.
- ELSD Professional Development will be provided to address technological platforms, remote learning tools, and pedagogical supports. Google Classroom will be the district’s primary Learning Management System and Professional Development will be supported to address all aspects of its functionality and use across the district. Additionally, other G Suite tools, including Accessibility Features, will be taught to the staff in order to meet the needs of all students.
- All teachers will be trained on Trauma Informed Care to recognize and assist students who may be having difficulties with social emotional issues due to the pandemic.

ONLINE INSTRUCTION

- The ELSD will provide a Remote Learning option for families that choose to have their child(ren) educated at home.
- Choosing this option will require a commitment for at least the first semester as class size and busing decisions will be made based upon in-person versus remote student enrollment numbers.
- Our own ELSD teachers will be providing Remote Learning through the platform Google Classroom for those with internet connectivity. For those with inadequate or no internet connectivity, other arrangements will be made to ensure the curriculum is delivered with fidelity.
- Parents may call their child’s respective school office to sign up for the remote learning option.

EXTRACURRICULAR PROGRAMS/ACTIVITIES

- All extracurricular activities are regulated by the Ohio High School Athletic Association. We will abide by their guidance to starting/stopping athletic activities.
- All school-related field trips are suspended until further notice.
- All large group in-school assemblies are suspended until further notice.
- Additional regulations and/or restrictions may be implemented by the district in an attempt to assure student, staff & public safety on an as needed basis.
Eastern Local School District ReOpening Planning Committee Members:

- Patrece Beegle, Middle School Intervention Specialist
- Randy Boston, Maintenance Supervisor
- Robin Burrow, Elementary School Principal
- Shawn Bush, High School Principal
- Brian Collins, Transportation/Food Service Supervisor
- Bill Francis, Middle School Principal
- Gwen Hall, Elementary Administrative Assistant, OAPSE President
- Jeremy Hill, 4th Grade Teacher, former ELEA President
- Rachel Marten, Special Education/Curriculum Coordinator
- Mary Anne Moore, School Nurse
- Steve Ohlinger, Superintendent
- Lisa Ritchie, Chief Financial Officer
- Bill Salyer, MS Intervention Specialist, ELEA President
- Steve Scarberry, Technology Coordinator
- Juli Well, EMIS Coordinator
- Katie Williams, High School Language Arts Teacher
Date: ____________

__________________________________________ May be or has been excluded from school for the
NAME

Following symptoms which are on the list related to COVID-19: __________________________
________________________________________

Symptoms are considered:  ☐ Acute
☐ Chronic

These symptoms are better explained by the following alternative diagnosis:
________________________________________

COVID-19 Test  ☐ Administered on _________________

☐ Not Administered

May return to school/work on ____________ and is not required to isolate due to the above
symptoms.  Date

________________________________________  Physician